

# Transform Difficult to Done

Clear the way to productivity and growth with better end-to-end workflows.



## Are time-consuming business practices making work harder—and less productive—than it needs to be?

Organizations of all types are struggling to regain control of paper- and digital-based processes given the explosion of information that comes with day-to-day operations. Manually intensive processes can create a negative ripple effect throughout your organization. They are staff-dependent and error-prone, requiring dedicated attention to detail and costly training.

Transform those negatives to positives by addressing underlying causes—lack of internal resources, inefficient processes, out-of-date-technologies and more—with automation.

# There's potential all around you.

Our services can help keep your business compliant with relevant regulations while boosting productivity, revenue and profit potential.

## FROM TANGLED TASKS TO STREAMLINED SUCCESS

Isn't it time your workflows worked for you? Embrace automation, and success follows. Our automation services can help you:



### Process inbound physical and digital content

From front counter to web-based or other digital intake, our automation services can accurately and securely prep and process files of every type.



### Increase overall productivity

Give your business a boost by automating complex or repetitive tasks. Think big, because our automation services can help you do it all: onboard new customers, set appointments, file claims, send invoices and more.



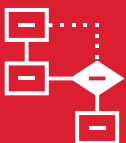
### Reduce costs and complexity

Human errors, data breaches, missed SLAs—eliminate these by perfecting processes with automation. Fine-tuned automation processes can reduce the costs of negative outcomes created by skills gaps, insufficient IT personnel, compliance lapses, missed contractual obligations and more.



### Improve accuracy

Unify your paper and digital data with accurate and compliant electronic documents, and you'll be able to locate and access all your critical business, customer, legal or medical records—and more—from anywhere, at any time.



### Enhance workflows, end to end

Manage paper and digital files more quickly and accurately, automate repetitive tasks or streamline workflows from beginning to end, and your work is practically done before you've begun.



# Clear the way to more efficient workflows.

With the right workflows in place, you'll see less shuffle and more hustle. Imagine streamlining content silos, locating information in moments and triumphing over complex tasks. Or even automating from end to end, where one or more critical processes are put on autopilot from start to finish. It's all possible with our strategic automation services.



## **WORKFLOW AUTOMATION**

We can help you streamline the flow of information by using comprehensive automation capabilities to collect, classify and catalog key information from paper and digital documents.

Once captured, our combined services harness the power of AI to process and integrate data seamlessly into your business operations, enabling you to focus on strategic initiatives that drive growth and innovation.

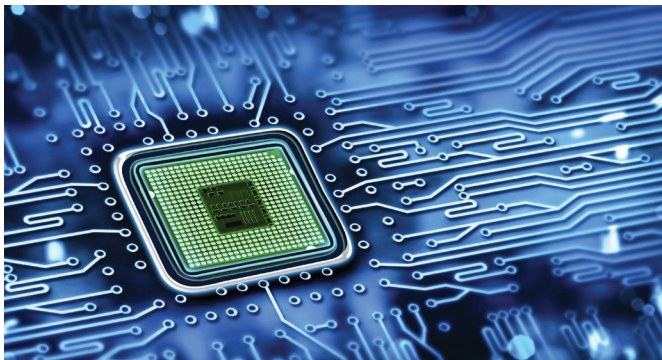
## **AS PART OF OUR APPROACH, WE LEVERAGE:**



## **INTELLIGENT DOCUMENT PROCESSING**

Simplify document and data processing while gaining meaning from unstructured data with powerful AI for faster, more effective decision making. Faster access to information provides seamless, positive customer experiences, and frees up employees to focus on high-level work.

Our Intelligent Document Processing (IDP) capabilities complement our services with inbound physical and digital data processing, as well as data extraction, classification and verification, among many other best-in-class capabilities.



## **ROBOTIC PROCESS AUTOMATION**

Workflows that rely solely on paper and people demand the ease of Robotic Process Automation (RPA). RPA uses bots to complete repetitive or standardized tasks within software programs. By automating manual tasks across business processes with our bots, you can do more in less time and with fewer resources. It doesn't matter what size your business is, or what industry you're in. If you have processes, we have bots to automate them.

# Automation at Work

It's human nature to get used to things the way they are—that's why there are so many automation opportunities hiding in plain sight. Here are three examples of how automation can be used to transform workflows and organizations.



## Accounting and Financial

Accounting and financial institutions rely on diverse paper and data inputs. Compiling them and extracting relevant data—while honoring compliance requirements—is a complex, time-consuming process that can grind work to a halt. RPA and IDP are the keys to automating the routine and unlocking potential.



## Healthcare

Put IDP to work curing the rising costs and document processing headaches in healthcare. Providers—already short-staffed—need to file claims and government reports, onboard new patients, schedule appointments, generate invoices and deal with hundreds, if not thousands, of records in a secure, compliant environment. It's the same with medical research. All these tasks can be automated with IDP so staff can get back to their core mission: patient care.



## Legal

Xerox RPA can transform legal workflows by extracting and organizing complex data from legal documents—uncovering valuable insights and ensuring assistants, paralegals and attorneys have quick access to essential data. This capability is particularly useful for managing large volumes of case files, contracts and research materials—driving efficiency while allowing more focus on strategic activities.

Getting started with automation is easy.  
We can help you create the optimal solution  
to address your needs, making your business  
smarter, safer and stronger.

Find out how we can help you transform difficult  
to done; visit [xerox.com/workflowautomation](https://xerox.com/workflowautomation).